

SaPPART Action General Meetings

15-16 March 2017 - Prague – Czech Republic

Core group; Working Groups 1&2 – Task Forces 1&2

V3 (2017.03.08)/fp/pyg

Final Agenda – Overview

Date	Time	Meeting / participants	Location	
Wednesday 15 March	10h30 – 12h00	(1) e-CG Meeting (part 1)	Czech Technical University in Prague (CTU) Faculty of Transportation Sciences www.fd.cvut.cz	
	12h00 – 13h30	Light lunch		
	13h30 – 14h30	Transfer to the GSA		
	14h30 – 15h00	Welcome at the GSA	GSA Building (rem: security check)	
	15h00 – 16h30	(2) Work meeting with the GSA	European GNSS Agency – GSA Room: 126	
	16h30 – 17h00	Coffee break		
	17h00 – 18 h00	(1) e-CG Meeting (part 2)		
	19h30	SaPPART Dinner		
Thursday 16 March	9h00 – 11h00	(3) “Guidelines” session	Prague University (CTU)	
	11h00 – 11h30	Coffee break		
	11h30 – 13h00	(4) TF2 session on final dissemination actions		
	13h00	Closure		

DETAILED AGENDAS

Agenda (1) – e-CG Meeting – Wednesday 15th March (10:30 – 12:00 and 17:00 – 18:00)

Chair: F. Peyret, PY Gilliéron

#	Topic	Who	Doc / remark
1	Welcome and introduction to the meetings and objectives	Chair	
2	Review of minutes of CG9 physical meeting (Athens) Review of the actions	All	A: CG9 minutes
3	Budget plan 2017	Chair, vice-chair, GH	B: GP5 Budget
4	2 nd summer school with e-Knot	LR + CC + VG	
5	Programme of the final event: presentation and 1 st discussion	Chair + All	C: Draft program of the final event
Meeting with the GSA			
6	Programme of the final event: final discussion and assignment of responsibilities	Chair + All	
12	Diverse		

Agenda (2) – Meeting with the GSA – Wednesday 15th March (15:00 – 16:30)

Chair: F. Peyret, PY Gilliéron

Location: GSA agency; <https://www.gsa.europa.eu/contact-us>

#	Topic	Who	Doc / remark
1	Welcome and introduction of the participants	all	
2	Message from the GSA	GSA	
3	Presentation of the main outcomes from SaPPART	Chair	D: SaPPART Presentation
4	Questions & answers on the outcomes - open discussion	All	
5	SaPPART final event in Brussels: presentation of a draft program and discussion	Chair	C: Draft program of the final event
6	Conclusions and review of the main decisions and actions	All	
9	Diverse		
10			

Agenda (3) – Session on the “Guidelines” – Thursday 16th March (09:00 – 11:00)

Chair: L. Ruotsalainen, D. Bétaille

#	Topic	Who	Doc / remark
1	Welcome and introduction to the session	Session chair	E: Draft “Guidelines”
2	Discussion on the TOC	F. Peyret & All	
3	List of potential contributions	All	
4	Short presentations of STSM outcomes	tbd	Possible contributions from A. Stern, M. Ortiz, F. Peyret, V. Renaudin, V. Gikas
5	Planning of work (writing task)	Session chair	
6	Diverse		
7			

Agenda (4) – TF2 session on final dissemination – Thursday 16th March (11:30 – 13:00)

Chair: K. Stoilova, M. Niculescu

#	Topic	Who	Doc / remark
1	Introduction and agenda	TF2 leaders	
2	Review of minutes of TF2_6 meeting and action list	TF2 leaders	F: TF2_Minutes_Athens
3	STSM 2017 - Status - Publications	T. Stoilov	
4	Dissemination plan	TF2 leaders+ Vice-chair	G: Dissemination_Plan
5	Preparation for the meeting in Strasbourg (19 th June) - Dissemination (ITS EU Congress)	TF2 leaders+ Vice-chair	
6	Preparation for the Final conference in Brussels - Keynote speakers and representatives from on-going research projects - Targeted audience (industry) - Potential presentation of STSM outcomes - Draft program	TF2 leaders+ chair	
7	Dissemination actions - Flyer (final event) - Newsletter - Info of the final event on COST website	TF2 leaders, M. Coelho	

	Promotion of the final event <ul style="list-style-type: none"> - National level - Website of partners - ERTICO newsletter Production of a video teaser on SaPPART activity		
8	Diverse	All	